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| Freedom of Information request |

Making a request

To make a Freedom of Information request, you will need to put your request in writing.

You can use the form below, or send a letter via post or email detailing your request to the Freedom of Information Officer at:

* Email PrivacyFOI@mhwc.vic.gov.au
* Level 26, 570 Bourke Street, Melbourne VIC 3000.

In accordance with the *Freedom of Information Act 1982*, your request will need to be accompanied by a $32.70 application fee, or evidence that you qualify for having the fee waived due to hardship (e.g. a copy of your Health Care Card).

| Request form |
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| Date:  |
| Surname:  | First name:  |
| Phone number:  |
| Email address: |
| Postal address:  | State:  | Postcode:  |
| I would like access to the following document(s):  |
| Signature of applicant: |

For more information, please contact the Freedom of Information Officer on 1800 246 054 (free call) or Email PrivacyFOI@mhwc.vic.gov.au